

MOVING HOUSE CHECKLIST

4 WEEKS OUT

- Select your removal company
- Collect medical, dental and school records
- Organise gas, Internet, phone and electricity bills
- Pay outstanding bills
- Create an inventory for moving goods
- Research your new city if necessary
- Back up the hard drive on your computer
- Notify the landlord that you're moving (if renting)
- Schedule a property inspection
- Start using frozen food

3 WEEKS OUT

- Start the process to change your address
- Update insurance coverage
- Start packing
- Arrange the removal of rubbish
- Disassemble items outside
- Disassemble prefabricated items e.g. desks
- Get your pet's records
- Store valuables in a safety deposit box
- Organise necessary storage

2 WEEKS OUT

- Look at transit insurance, if necessary
- Arrange for moving your pets
- Plan for accommodation and travel
- Return DVDs, library books, etc.

1 WEEK OUT

- Reconfirm moving details
- Change contact details at work
- Arrange for redirection of mail
- Arrange final accounts for your utilities
- Ensure that new utilities are ready in the new home
- Give back spare keys
- Use any leftover food in the house
- Finish packing personal luggage should be last

THE BIG DAY

- Check all cupboards
- Check each room
- Remove garage door openers from your car
- Turn off all taps
- Turn off all switches, heaters, lights, etc.
- Lock windows and doors

PACKING SUPPLIES

- Boxes
- Packing tape
- Permanent markers
- Scissors
- Materials like paper & bubble wrap
- Trolley or handcart

ADDRESS CHANGES

- Superannuation fund
- Centrelink
- Medicare
- Schools
- Banks and building societies
- Subscriptions magazines/newspapers
- Memberships to clubs
- Charities
- Libraries
- Electoral office
- Road traffic authority
- Tax office
- Internet, mobile, landline, TV, electricity
- Real estate agent or landlord
- Solicitors
- Doctors
- Dentists
- Councils
- Insurers
- Employers

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